

CAPTAIN

(Promotional Class)

DISTINGUISHING FEATURES OF THE CLASS

This is important law enforcement work involving the responsibilities of directing and supervising the activities of functions and subordinate officers of the department. Employees of this position may be required to perform the duties of subordinate positions or superior positions or both, as well as his own duties. All duties are performed in accordance with departmental policies, procedures, rules, regulations, and latest police methods. Duties in this position require the considerable discretion and mature judgment.

EXAMPLES OF WORK

(NOTE: Examples do not include all duties which may be found in this position. Additional duties and functions of this position are outlined in the Departmental Operations Manual and may be revised by the department at any time without notice).

Inspects subordinates appearance and equipment;

Supervises the activities of all functions assigned;

Prepares reports as necessary or required;

Reviews all reports filed by subordinate officers assigned to function;

Reviews, instructs, observes, and reports on the performance of subordinate officers of function to direct superior officer;

Visits scenes of crimes and assists in the investigation when needed;

Performs other related duties as required or assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

Must be a regular and permanent employee in good standing in the position of Lieutenant for one (1) year from the date of permanent appointment.

Must possess a valid Louisiana driver's license.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.